



**Office of Vermont Health Access**  
312 Hurricane Lane, Suite 201  
Williston, Vermont 05495

*Agency of Human Services*

**~ GENERAL ~**

**Prior Authorization Request Form**

In order for beneficiaries to receive Medicaid coverage for medications that require prior authorization, the prescriber must telephone or complete and fax this form to MedMetrics Health Partners. Please complete this form in its entirety and sign and date below. Incomplete requests will be returned for additional information.

**Submit request via: Fax: 1-866-767-2649 or Phone: 1-800-918-7549**

Prescribing physician:

Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person at Office: \_\_\_\_\_

Beneficiary:

Name: \_\_\_\_\_

Medicaid ID #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_

Will this medication be billed through the: ☐ pharmacy benefit or ☐ medical benefit (J-code or other code) ?

Pharmacy (if known): \_\_\_\_\_ Phone: \_\_\_\_\_ &/or FAX: \_\_\_\_\_

1. Drug Requested: \_\_\_\_\_ Strength, Route & Frequency: \_\_\_\_\_ Length of therapy: \_\_\_\_\_

☐ Brand Name ☐ Generic Equivalent

2. Patient's diagnosis for use of this medication: \_\_\_\_\_

3. Previous history of a medical condition, allergies or other pertinent medical information, that necessitates the use of this medication: \_\_\_\_\_

Was patient seen by any other provider for this condition? YES / NO What specialty? \_\_\_\_\_

4. Please list preferred medications previously tried and failed for this condition:

Name of medication

Reason for failure

Date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Please list pertinent laboratory test(s) or procedure(s) if applicable:

Procedure

Findings

Date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Other Information/ comments:

Prescriber Signature: \_\_\_\_\_ Date of this request: \_\_\_\_\_